



YBS INTERNATIONAL BERHAD

Registration No.: 200201014380 (582043-K)
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR THE TWENTY-FIRST ANNUAL GENERAL MEETING (“21ST AGM”)

Day & Date : Thursday, 24 August 2023
Time : 11:00 am
Venue : Iconic 3, Level 7, The Iconic Hotel, 71, Jalan Icon City, Icon City, 14000 Bukit Mertajam, Penang, Malaysia

Health & Safety

- (1) The health and safety of the attendees at the 21st AGM of YBS International Berhad (“YBS” or “the Company”) are the top priority of the Company. Members who are feeling unwell or have been placed under home surveillance order (HSO) or come into close contact with someone with suspected or confirmed Covid-19 virus are advised to refrain from attending the 21st AGM in person.
- (2) Members are strongly encouraged to appoint the Chairman of the 21st AGM to act as proxy to attend and vote at the 21st AGM on your behalf by submitting the proxy form with pre-casted voting instruction.

Pre-registration of attendance

- (3) To enable the Company to make the necessary arrangement for a more efficient administrative flow at the 21st AGM, attendees who wish to attend the 21st AGM in person are required to pre-register your attendance by 23 August 2023, 11:00 a.m. All attendees shall provide the following pre-registration details by e-mail to agm@ybsinternational.com:
 - (a) Full name;
 - (b) NRIC / Passport No.;
 - (c) CDS Account No.;
 - (d) Contact No.; and
 - (e) Category of Attendees: Shareholder / Proxy / Invitee
- (4) Attendees are reminded to monitor the Company’s website and announcements from time to time for any changes to the 21st AGM arrangement.

Revocation of proxy

- (5) If you have submitted your Proxy Form and subsequently decide to appoint another person or wish to participate in our 21st AGM in person, please proceed to the registration counter to revoke the appointment of your proxy.

No Door Gifts/Food Vouchers

- (6) There will be no distribution of door gifts or food vouchers at the 21st AGM.

Enquiries

- (7) If you have any enquiry prior to the 21st AGM, please contact the following parties during office hours on Monday to Friday from 8.30 am to 5.30 pm (except on public holidays):

Ms. Yeo Ke Qi	YBS INTERNATIONAL BERHAD K27 Jalan Perindustrian, Kawasan Perindustrian Tanjung Agas, 84000 Muar, Johor Darul Takzim T: +606-9536 088 F: +606-9536 986 E: agm@ybsinternational.com
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Personal Data Privacy:

By submitting information for the pre-registration of attendance, the attendees consent to the Company and/or its agents/service providers to collect, use and disclose the personal data therein in accordance with the Personal Data Protection Act 2010, for the purpose of the 21st AGM of the Company and any adjournment thereof.